



Malta MedAir is a European based airline registered in Malta under the name of Malta Air Travel Co Ltd. The airline has a Maltese AOC and has IOSA Certification, providing a range of services to aviation and non-aviation business customers in Europe and beyond. The airline is currently seeking to fill the following vacancy on full time basis:

EXECUTIVE ACCOUNTANT

A vacancy has arisen for an Executive Accountant who will be reporting directly to the Finance Department and CEO of the Company.

Requirements: The ideal candidate needs to have 2 years' experience in an accounts related role. Proficient in MS Excel and other MS Office applications. Applicants having experience in accounting software will give priority. Able to problem solve, communicate clearly, and work effectively in a team. Collaborative, positive and able to work to tight deadlines.

Education & Experience: Applicants in possession either of an ACCA certification or a degree in accounting will be considered an asset.

Personal Competencies: Be a dedicated person, who takes pride in the job and performs duties diligently, methodically, and is keen to learn and develop his/her career; Able to compile clear and concise reports relating to the post; High level of interpersonal skills as well as written and oral communication skills.

Role:

- Bookkeeping;
- The preparation of up-to-date bank balances, debtor and creditor positions and other financial data;
- The preparation of monthly management accounts;
- The cash-flow of assigned business units in coordination with the CEO;
- Financial data required by the National Statistics Office or other official bodies and Government departments;
- The coordination with the Company's Accountant's and Auditor's;
- The contribution to the ongoing development and strengthening of internal controls.

The selected candidate will be provided with initial and recurrent training as may be necessary;

The chosen candidate will be offered an Indefinite Contract on Full Time Basis, with an attractive remuneration package commensurate with experience. The right individual will have the opportunity to grow career-wise within the Company, whilst working in a positive work environment.

Interested applicants are to send an email accompanied by a current CV to:
ceo@maltamedair.com